



# Terms of Reference Surveillance Working Group

## 1. Establishment and Purpose

Healthcare Infection Surveillance Western Australia (HISWA) program ensures that Western Australian (WA) hospitals utilise standardised definitions and methodology. The Surveillance Working Group (SWG) is established primarily to review the Healthcare-associated infection surveillance definitions. The SWG will be multidisciplinary and include representation from all Health Service Providers.

## 2. Roles and responsibilities

- Review standardisation of healthcare-associated infections (HAI) surveillance definitions.
- Review and provide expert clinical advice and professional insight into the review of HAI surveillance indicators; and
- Make informed recommendations for updates in accordance with professional expertise and recognised best practice.
- Review national surveillance definitions for adoption in WA.

## 3. Membership

Membership is determined through nominations provided to the Infection Prevention and Control Advisory Group.

- Chair – Program Manager, Infection Prevention Policy and Surveillance Unit (IPPSU)
- Child and Adolescent Health Service – Co-ordinator of Nursing – Infection Prevention and Control
- Department of Health – Senior Policy Officer(s) Infection Prevention Policy and Surveillance Unit (IPPSU)
- King Edward Memorial Hospital – Clinical Nurse Consultant Infection Prevention and Management
- Sir Charles Gairdner / Osborne Park Group - Co-ordinator of Nursing – Infection Prevention and Control
- East Metropolitan Health Service - Clinical Nurse Specialist – Infection Prevention and Management
- North Metropolitan Health Service – Infectious Disease Physician/Clinical Microbiologist
- South Metropolitan Health Service – Infectious Disease Physician/Clinical Microbiologist
- PathWest Clinical Microbiologist

- Private Hospital Representative(s)
- Western Australian Country Health Service- Clinical Nurse Consultant Infection Prevention and Control
- Secretariat - IPPSU.

#### 4. Secretariat

Secretarial support will be provided by the IPPSU who are responsible for collation and circulation of papers relevant to the working group.

#### 5. Meeting frequency

Meetings will be held on an as needed basis will occur via Microsoft Teams or face to face.

#### 6. Record of proceedings

- The Secretariat will keep records of all meetings, agendas, and correspondence.
- The Secretariat will be responsible for the compilation of agenda items, document distribution and minute taking.

#### 7. Version control

Version	Date	Change
1	30 August 2024	Inaugural TOR endorsed

## Appendix 1: Current Membership

Member	
Rebecca McCann	Program Manager IPPSU (Chair)
Lisa Nicolaou	Senior Policy Officer (IPPSU) (Secretariat)
Melanie Trainor	Senior Policy Officer (IPPSU)
Dr Rebecca Hogan	Senior Medical Advisor, Communicable Disease Control Directorate
Danielle Engelbrecht	Co-ordinator of Nursing – Infection Prevention and Control Child and Adolescent Health Service
Dr Penny Clohessy	Infectious Diseases Physician
Dr Michelle Porter	Infectious Diseases Physician/ Clinical Microbiologist
Sharon Kenny	Clinical Nurse Consultant Western Australian Country Health Service
Dr Edward Raby	Infectious Disease Physician/Clinical Microbiologist
Dr Jonathan Chambers	PathWest and Western Diagnostic Clinical Microbiologist
Lyndall Finn	Clinical Nurse Consultant King Edward Memorial Hospital
Lisa Summers	Co-ordinator of Nursing – Infection Prevention and Control Sir Charles Gairdner Osborne Park Group
Kirsty Friesema	Manager Infection Prevention & Control St John of God Midland Public and Private Hospitals Private Hospital Representative
Emma Capper	Clinical Nurse Specialist Royal Perth Hospital
Tara McRaith	Clinical Nurse Consultant Joondalup Health Campus Private Hospital Representative

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